

Megacentre Rayleigh Volunteer Application Form

If you need help completing this form, please tell us.

The Megacentre Rayleigh is a Christian Youth and Community charity, which is committed to the promotion of equal opportunities in its employment practice and acceptance of all people.

1. Personal Details

Full Name _____

Address _____

Tel (day) _____ (eve) _____ Mobile _____

E Mail _____ Emergency Contact no. _____

Date of Birth _____ Occupation _____

If you are a student home address _____

Have you ever been convicted of a criminal offence? **Yes / No**

Do you hold a current driving licence? **Yes / No**

Do you have access to a car, which could be used for Megacentre activities? **Yes / No**

2. What area of work interests you?

- Youth Work Team
- Family Support Team
- Megacentre Facilities Support
- Other _____

At what times are you available?

	9am-1pm	1-5pm	5-10pm
Mon			
Tues			
Wed			
Thurs			
Fri			
Sat			
Sun			

Is there a specific volunteer role you are interested in?

Does anything else limit your availability?
(eg. shifts, term dates) _____

How long do you anticipate being able to volunteer? _____

When are you able to start? _____

OFFICIAL USE ONLY

Area of work:	Interviewed by:	Form received.....	Start Date
<input type="checkbox"/> Youth Work	Date of interview.....	Agreed working hours.....
<input type="checkbox"/> Family Support	DBS date.....
<input type="checkbox"/> Facilities	DBS number.....
<input type="checkbox"/> Other	Reference 1 received date.....	End Date.....
		Reference 2 received date.....	



3. Please give details of any relevant experience, interests and qualifications (e.g. First Aid, I.T. skills).

4. How did you hear about The Megacentre Rayleigh? Why are you interested in volunteering?

5. Do you have any health or medical problems that it may be helpful for us to know about?

6. References

Please give details of two people, who are **not** relatives, preferably a previous employer or other voluntary group in a similar role who can give a reference as to your suitability for this kind of work. The referee should be someone who's known you for at least two years.

Name: _____	Name: _____
Address: _____ _____	Address: _____ _____
E-mail: _____	E-mail: _____
Tel No: _____	Tel No: _____
Relationship to you: _____	Relationship to you: _____
How long have they known you? _____	How long have they known you? _____

7. I agree to The Megacentre Rayleigh completing a Disclosure and Barring Service (DBS) check Yes / No

Signed: _____ Date: _____

Volunteering at The Megacentre Rayleigh involves substantial opportunity for access to children and young people. It is therefore exempt from the Rehabilitation of Offenders Act 1974. You are required to declare any convictions or cautions you may have, even if they would otherwise be regarded as "spent" under this Act. The information you give will be treated in confidence and will only be taken into account in relation to an application where the exemption applies. Megacentre Rayleigh is also entitled, under arrangements introduced by the Home Office for the protection of the public, to check with the Criminal Records Bureau for the existence and content of any criminal record of the **successful** volunteer applicant.

The disclosure of a criminal record will not debar you from volunteering unless it is considered that the conviction renders you unsuitable for appointment. In making this decision, consideration will be given to the nature of the offence, how long ago, and what age you were when it was committed and any other factors which may be relevant, including appropriate considerations in relation to the Equal Opportunities Policy. Failure to declare a conviction may, however, disqualify you from volunteering or result in summary dismissal if the discrepancy comes to light.

If you would like to discuss whether a conviction you would have had would debar you from working with children, you may telephone 01268 779100 and speak to the Chief Executive Officer, whom you may ask, in confidence, for advice.

A Police Computer Record Check will be made on all applicants for work with children and young people. All applications are treated in confidence.



The Megacentre Rayleigh, 7 Brook Road, Rayleigh, Essex, SS6 7UT
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