

Play Worker

Job Description

Organisation: The Warehouse Centre Ltd (known as The Megacentre)
Address: The Megacentre Rayleigh, 7 Brook Road, Rayleigh, Essex, SS6 7UT
Tel: 01268 779100
Job Title: Play Worker
Responsible To: Play Services Manager

Job Purpose: The Megacentre Rayleigh exists to bring joy, hope and life for the whole community. We offer support the young people, children and families, providing positive activity, holistic support and high quality community facilities.

You will work as part of the Play Work team within the Megacentre. Working closely with the Play Services Manager, you will work as part of the team to ensure smooth running of the centre's play activities for children and families and deliver the highest standards in all aspects of customer service and programme delivery.

Main Responsibilities:

To assist in the efficient day-to-day operation of the centre's activities for children and families, including; soft play, laser tag games, sensory sessions, parties and other activities and events.

To be prepared to work evenings, weekend and bank holidays.

To work closely with the shift Duty Manager applying a 'can do' attitude in supporting all play worker duties, maintaining high standards in soft play, sensory room and laser tag facilities as well as party rooms.

To engage positively with children and families using the centre to provide a caring, secure environment

To enthusiastically deliver leisure activities for children and babies

To contribute to the planning of events, activities and parties as required.

Primary Working Relationships

Play Services Team - You will be an active member of the Play Services Team, working with other Play Workers, team leaders and the Play Services Manager.

Wider Staff Team – You will work alongside the wider staff team of receptionists, caterers, managers and community workers to assist in the ongoing delivery of the work of the Megacentre.

Core Tasks:

- To deliver engaging and high quality leisure activities for children and babies – including hosting parties, running laser tag games, supervising the Megaplay soft play structure, running sensory room sessions
- To assist with ensuring children use the Megaplay structure in a safe manner.
- To assist with checking and maintaining the Megaplay structure to a safe standard and reporting any concerns
- To assist in maintaining high levels of cleanliness within the centre – including occasional equipment cleaning shifts
- To respond quickly and efficiently to any complaints from customers.
- To deliver excellent customer service and feed back to your line Manager.
- To attend regular staff meetings.
- To attend training as required
- To have full knowledge of and work within Megacentre Rayleigh's Safeguarding policy – proactively reporting issues and concerns regarding the safety of children.
- To work shifts to cover the operating hours of the facility, this includes evenings and weekends.
- To carry out any other reasonable duties as requested by the CEO or management team

Key Result Areas

1. To work enthusiastically at all tasks providing a high quality experience for children and families
2. To be punctual and arrive ready for work as per roster
3. To keep uniform smart and tidy, and wear name badge at all times.
4. To build good relationships with other team members and work collaboratively to achieve aims
5. To follow all policies and procedures of the Megacentre – e.g. Health and Safety, Safeguarding

Discretion to Act

The worker will have the authority to act within the parameters set by line management.

Environment

The Megacentre Rayleigh is the name for the registered company 'Warehouse Centre Ltd'. Warehouse Centre Ltd is fully owned by the charity 'Active Christian Trust' (#1015452). These 2 entities work together to meet the aims stated under 'Job Purpose'. Colleagues may be employed by either the company or the trust, but all fulfil their roles in partnership and to the forwarding of the stated joint aims.

In Service Training

The person appointed will be expected to participate in In-service Training Modules and other learning opportunities as deemed appropriate by your line Manager, for which budgetary provision will be made.

Miscellaneous:

The Play Services Manager will be responsible for carrying out regular supervision sessions and work reviews with the post holder.

Person Specification – Play Services Manager

Experience & Skills

Essential

- Enthusiasm and desire to work with children and families
- Good verbal communication skills – both with children and adults
- Ability to lead sessions and activities
- Ability to respond to the needs and desires of centre users in creative ways
- Commitment to Equal Opportunities.
- Knowledge of Health and Safety
- A commitment to learn

Desirable

- Experience of working with children, young people or families in a community context
- Experience of face-to-face people work – e.g. customer service, community projects
- Knowledge of Safeguarding children and young people policy and procedures.

Attributes

- A confident and articulate individual able to communicate effectively with others
- A person who is sympathetic towards Christian values and is able to contribute actively to the aims, ethos and values of the MegaCentre Rayleigh.
- A person who is able to enthusiastically engage children with a sense of fun.
- A person who is flexible over hours of work.
- A person who is able to work effectively as part of a team and under their own initiative.
- A person who acts with integrity and empathises with others.
- A person who is creative and can respond to issues as they arise.
- A person who has the ability to work under pressure and time constraints